



**TEK011498 (SAP - 7 + Year)**

■ CA (Chartered Accountancy)

## Highlights

- Total having 7.4 Years of Experience Which include 4+ Years of SAP FI/CO consultant experience good exposure in -
- Financial Accounting (FI) and Controlling (CO) with) 1 Implementation and 2 supporting Projects handled ? Confident and resourceful with willingness to learn new concepts and apply them to yield successful results.
- Achieve a challenging position in the area of Enterprise Resource Planning (SAP), where my analytical, academic and professional skills can be used to the benefit of the organization as well as my career growth.
- Professional Summary:
- Financial Accounting – Company code, Business area, Chart of Accounts, Retained earning account, GL Account Group, Tolerance group for GL accounts & Employees, foreign currency, Fiscal year Variant and Field status Group. GL Master Data, created and Park document, Hold document and recurring entries. General ledger group, Activation of new ledger and classified G/L accounts for Document Splitting.
- Accounts Payable - Vendor master data configuration, Tolerance group, Automatic Payment Program, Invoice, Credit memo, Down payment, Integration with MM module.
- Accounts Receivable – Customer master data configuration, Tolerance group, Terms of payment, Invoice, Credit memo, Down payment, Integration with SD module.
- Asset Accounting – Asset master data, Organization structure, Chart of Depreciation, Depreciation area and key, Depreciation Run, asset acquisition, Asset sale/scraped.
- Strong in FI-MM and FI-SD integration part.
- Experienced in New GL functionalities - Document Splitting and Leading & Non-Leading Ledgers.
- Good Working Experience in Cost Element accounting (CEA), Cost Centre accounting (CCA), Cost Element Accounting (CO-CEA), Cost Center Accounting (CO-CCA), Internal Orders (CO-IO).
- Having good knowledge in DMEE, EBS.
- Hands on experience in ASAP Methodology From Business Blue-Print, Realization, Final Preparation and Go Live & Support.
- Experience in legacy data migration, using Legacy System Migration Workbench (LSMW).
- Good knowledge on Interfaces –IDOCs.
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## Skills

### Primary Skills

- Controlling
- S-4 HANA

### Secondary Skills

- FICO
- S-4 HANA

### Other Skills

Packages : MS-Office

Operating system : Windows XP, Windows Server

Technical Skills:

ERP : SAP R/3 FI/CO, ECC 6.0, S4 HANA

## Projects

### Project-1 - IT Industry (20 months)

#### Roles & Responsibilities:

- Incidents handling with Severity of L2, L3, L4.
- Co-ordination with user and understanding requirements and working on the same.
- Suggested best practices to improve customer's solutions with resolution of problem tickets.
- Coordinating with technical consultants for modifications in outputs and program changes.
- Providing day to day operational and process support to users.
- Responsible for month end closing activities.
- Supporting users on Automatic payment, running of manual/Automatic of payments as well as clearing programs, Terms of payments.
- Involved in Training to core users and End Users Discussions with process owner system and end users to resolve the day-to-day issues.
- Manages support functions planning, tracking, reporting and internal communication.
- Presentation of the proposed Organization Structure to the client and getting it approved.
- Keep all documentation up to date by team on share point of time.
- Had discussions with process owner system developers and end users.
- Changes to additional configuration settings as required by the client.

### Project-2 - IT Industry (16 months)

#### Roles & Responsibilities:

- Well exposure on Activate Methodology
- Configuration and Creation of Enterprise structure, company code, Business Area, chart of Accounts which includes number range assignment, fiscal year variant, field status variant.
- Define GL account groups for GL accounts, Vendor, Customers and assigned number ranges to groups.
- Configured the House Bank Configuration along with check lot numbers and void reasons.
- Configured settings for Automatic Payment Program and Payment terms.
- Configured Dunning procedure.
- Configured asset accounting settings, copied chart of depreciation, determined depreciation areas, Defined asset classes and account determinations in FI, MM and SD.
- Data uploaded through LSMW.
- Configuring cost element, reconciliation ledgers, standard hierarchy, cost centers, activity types, statistical key figures, distributions, and assessments cycles.
- Configuring basic settings, profit center hierarchy, profit centers, distribution and assessment of costs, and planning.
- Configuration of special GL indicators, Payment Terms, interest Calculation, Incoming Payments, and

Dunning procedure.

- Documented End user Manuals and Training Material.
- Configured and Customized FI/CO module including GL, AP, AR.
- Mapped and defined the Chart of Accounts and Customized to the client requirements.
- Customized the Account groups Field status groups, posting keys, Document Type, posting periods and creation of G/L Account Master Records.
- Worked with purchasing and sales consultants to Design a global Vendor/Customer Master Record Structure.
- Defined the G/L accounts for Material Management and set up the integration between FI and MM through Automatic Account Determination.
- Configured the House Bank, Bank Accounts, GL structure, posting Rules for Automatic assignment.
- Defined Tolerance Groups, Tolerances for Employees, Customers and Vendors and Maintained initial settings for Recurring Entries.

### **Project-3 - IT Industry (14 months)**

#### Roles & Responsibilities:

- Providing Solutions to the client in basic FI settings i.e., G/L Accounts, Accounts Payable, accounts Receivable.
- Clarifying the tickets as per the risk and time taken to solve the issues and resolving them as client priority.
- Documentation of the issues posted on the detailed document with analysis of the issues after providing solution to the client.
- Monitoring daily transactions and resolved end user queries.
- Interacting with the client and other team members.
- Analyzing the errors, researching for the cause of error, providing corrective solutions, and suggesting for preventing actions to avoid root cause.
- Verification and updating the issue status in the solution Manager/Issue tracker on by the end of the day.
- Interacting with users (if required) for more information through same time meeting, mails and over phone.
- Providing training to the key user & End users if necessary.

### **Project-4 - IT Industry (35 months)**

Responsibilities includes:::

- Debtors and Creditors reconciliation and age-wise analysis of debtor's balances.
- Preparation of Bank reconciliation statements.
- Maintenance of fixed Asset Register.
- Preparation of Cash flow and Funds flow statements.
- Supervision of day-to-day transactions
- Vouching of Cash and bank transactions.
- Verification of Bank Reconciliation Statements (BRS)
- Conducting Physical Verification of Stocks.
- Verification of Stock registers.
- Preparation and finalization of financial statements.
- Vouching and verification of Purchases and sales